

**Richmond Elementary PTA  
2017 General Meeting Minutes**

**Wednesday, October 11, 2017 at 6:30 PM in Richmond Cafeteria**

**Attendance: Robyn Draheim, Jenna Wines, Angelena Garlock-Balzer, Ben Carr, Greg Byrd, Jamie Uyeda, Lisa Schroeder, Joan Cromwell, Saori Clark, Andrea Obana, Mika Brier**

**Minutes from May, 24 2017 Board Meeting**

**Motion to approve - Greg**

**Seconded - Ben**

**All in favor**

**Motion approved**

**Standing Rules read aloud**

**Motion to approve - Angelena**

**Seconded - Jamie**

**All in favor**

**Motion approved**

**Financial Report**

**Trying to keep carry forward at \$25,000 or higher as a safety net (in case high cost project needed to be funded without fundraising), but trying not to keep too much money in reserve. General recommendation is for people who raised money to benefit from it. Expanded teacher support in art and PE - very successful.**

**Measure to approve - Greg**

**Seconded - Jamie**

**All in favor**

**Budget adopted**

**Committee Updates**

**- Advocacy**

**Working with Oyonakai, goal is to outreach to more communities**

**- Classroom Support**

**Room reps support all the teacher pairs, going well**

**- Cultural Committee**

**Japanese hot lunch on November 17. Need help in cafeteria and kitchen if have food handlers license. New Years festival on January 19. Need volunteers to help with activities.**

**- Emergency Preparedness**

Trying to get people to think about emergency preparedness by selling 55 gal water barrels. Looking at nonstructural mitigation in classrooms to increase safety. Talking about conducting reunification drill. Looking for more members. Thinking about having a "buddy system" for preparedness to help each other.

**- Membership**

Going well

**- Rich Coffee**

Sell coffee and snacks to provide support for classrooms and school. Bought stage curtains, tatami mats, soccer goals, etc. Need help at Harvest festival, selling food and with Bugs, Bats station. Scheduled to get water fountains this year, talking of converting several to water bottle fill stations which RC fundraised for 2 years ago

**- Special Events**

Harvest festival on Oct 28th. Fun activities, free to the community, food, taiko performance, costume parade, intern project, costume donations. Still looking for more volunteers. Looking for 2 year commitment for Special Events position as Jamie and Saori are stepping down.

**- Super Green Team**

Muddy Hill project - the Elm tree will be removed as it is diseased which will exacerbate the muddiness problem. Perhaps a natural playscape with recycled tires. In exploration phase. Will need to apply for a study by PPS.

Sustainability in school - Lunchtime organics problem: to use real silverware and capture all food waste which is transformed into energy. Need more volunteers for 2 hours once a month.

Apple Sale - tomorrow is final day of sale. Need volunteers to help with apple delivery on the 27th.

**Principal update**

Plan is for 4 water bottle filling stations. Work would encompass 2 days, outside of school hours. Should happen in next 2 weeks.

**Special topic presentation - Parent Groups made presentations.**

**Next Meeting is board meeting next Wednesday, Oct 18.**

**Meeting Adjourned at 7:53 pm.**

